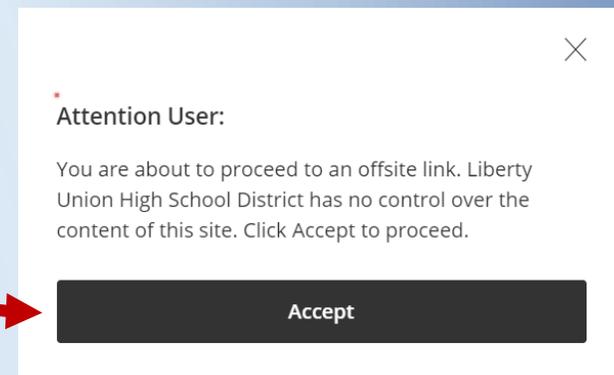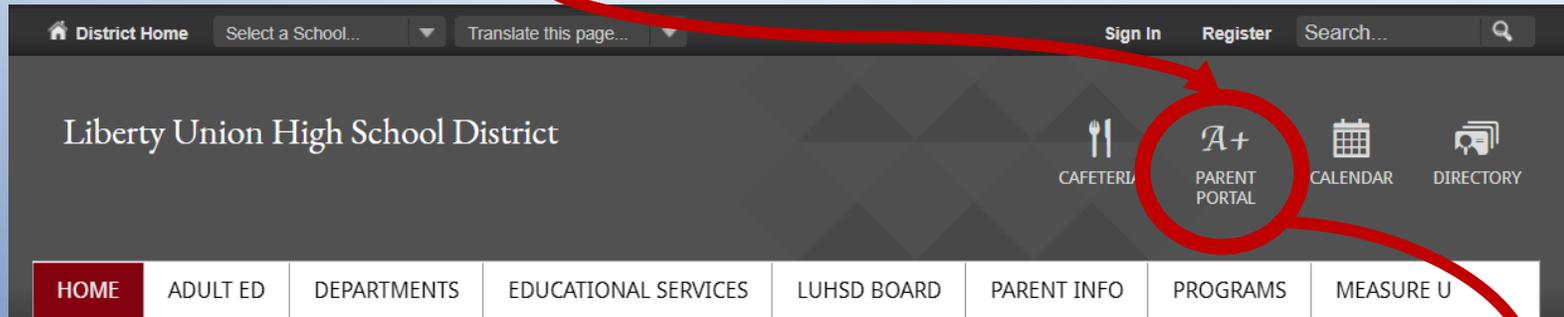# How to Access the Parent Portal Site

1. Enter www.luhsd.net into a web browser and click the "Parent Portal" link . Click "Accept" when the "Attention User" dialog box appears.
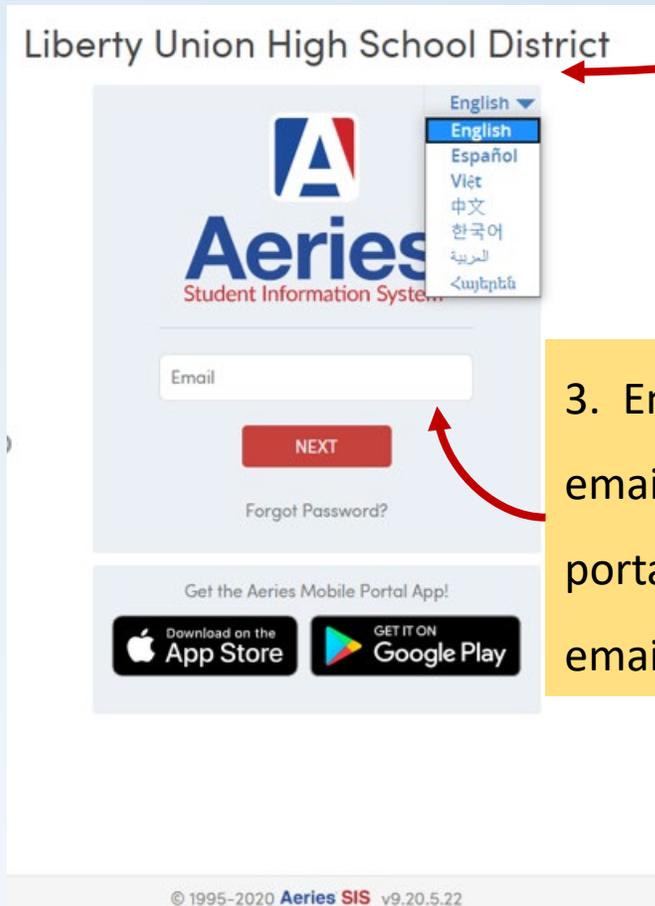
Liberty Union High School District

District Home | Select a School... ▾ | Translate this page... ▾ | Sign In | Register | Search... 🔍

🍴 CAFETERIA | 𝒜+ PARENT PORTAL | 📅 CALENDAR | 🖼 DIRECTORY

HOME | ADULT ED | DEPARTMENTS | EDUCATIONAL SERVICES | LUHSD BOARD | PARENT INFO | PROGRAMS | MEASURE U

Attention User:

You are about to proceed to an offsite link. Liberty Union High School District has no control over the content of this site. Click Accept to proceed.

Accept

Note: The Aeries Parent/Student portal can also be found by entering the following web address in any internet browser:

https://luhsd.asp.aeries.net/Student/LoginParent.aspx

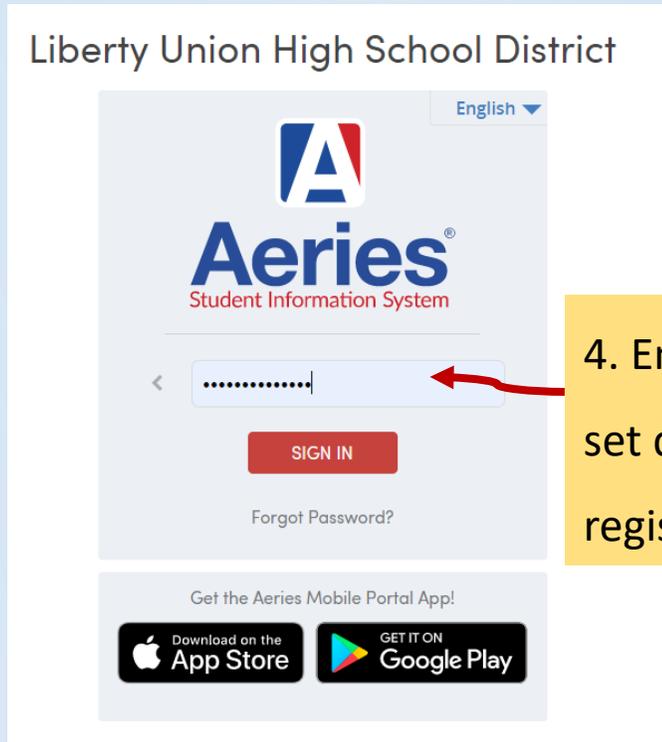# How to Login to the Parent Portal Site

2. Use the drop down arrow next to English ▼ to select a different language if needed.

Liberty Union High School District

English ▼
- **English**
- Español
- Việt
- 中文
- 한국어
- العربية
- Հայերեն

Aeries
Student Information System

Email

NEXT

Forgot Password?

Get the Aeries Mobile Portal App!

Download on the App Store   GET IT ON Google Play

© 1995–2020 **Aeries** SIS   v9.20.5.22

3. Enter the parent email received in the portal confirmation email.

Liberty Union High School District

English ▼

Aeries®
Student Information System

‹ ••••••••••••

SIGN IN

Forgot Password?

Get the Aeries Mobile Portal App!

Download on the App Store   GET IT ON Google Play

4. Enter the password set during portal registration.

How to Access the Data Confirmation Process

5. Use the Click Here link to begin data confirmation. The yellow banner message will display at the top of the parent portal until data confirmation is complete.

2019-2020 LUHSD School Site

Dashboard | Student Info | Attendance | Grades | Classes | Medical | Test Scores | Change Student

You have not yet completed the Student Data Confirmation Process.
Click Here to confirm the information about your student.

Welcome to the Aeries Portal for Ima Student

How to Update   ① Family Information

On the ① Family Information tab, review and select appropriate responses for armed forces status and residence status.

Click **Confirm and Continue** when finished.

How to Update **2** Student **Information**

7. On the **2** Student tab, the primary phone and parent education level can be UPDATED or ADDED. Select the field to ADD or UPDATE and click **Save** when complete.

*Please note additional contact data can be added/updated on the **3** Contacts tab. All address changes must be submitted by contacting the school site registrar.*

How to Update ③ Contacts

2019-2020   LUHSD School Site

Dashboard | Student Info | Attendance | Grades | Classes | Medical | Test Scores | Change Student

Ima Student ⌄

Please review this area carefully for instructions.

- ✓ Family Information
- ✓ Student
- ③ Contacts
- ④ Medical History
- ⑤ Documents
- ⑥ Authorizations
- ⑦ Final Data Confirmation

Confirm and Continue

Please update parent/guardian contact information AND additional emergency contacts who you authorize to be notified and/or released to in an event of an emergency.

Please also include a contact who resides out of the area or state for communication purposes in the event of a local area emergency.

Some contacts may be listed and coded as "Do No Contact". Please do not delete those individuals. This records is for informational purposes only for the school and is validated by documentation on file.

NOTE: If you CHANGE the name listed on a contact it will NOT reflect on the "Contact List" here until the next time you log in but you will see the change in the contact details.

Contacts   ➕ Add

✏️ **Ima Student-Parent Sr**   **Mother**
📍 20 Oak Street, Brentwood CA 94513   🏠 Lives With   ⭐ Primary Contact
Mailing Name: Ima Student-Parent Sr

✉️ riverasluhsd@gmail.com

🕐 Last Updated: 6/5/2020 3:10 PM

---

8. Confirm and Add contact information on the ③ Contacts tab. Be sure to include parents and/or guardians as well as emergency contacts.

- Use the ✏️ pencil icon to edit existing contacts.
- Use the ➕ Add add icon to add additional contacts.
- Click **Confirm and Continue** when complete.

How to Add ④ Medical History

9. ADD and UPDATE student medical information on the ④ Medical History tab. To ADD medical conditions:

- Click to select the appropriate condition from the "Additional Conditions" area.

- Enter the "Effective Date", "Age", "Grade" and description of condition in the "Comment" field.

- Click [Save] after each condition added.

Review the next slide prior to clicking "Confirm and Continue"

How to Update ④ Medical History
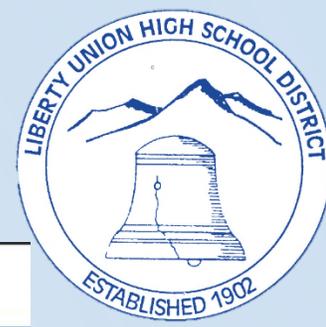
10. To UPDATE conditions on the ④ Medical History tab:

- Under the "Medical History and Current Medical Conditions" select fields to update or No Longer Applies to remove a condition.

- Click Save and Confirm and Continue when complete.

2019-2020   LUHSD School Site

Dashboard   Student Info   Attendance   Grades   Classes   Medical   Test Scores   Change Student

Ima Student ∨

Please review this area carefully for instructions.

✓ Family Information

✓ Student

✓ Contacts

④ Medical History

✓ Documents

⑥ Authorizations

⑦ Final Data Confirmation

Confirm and Continue

Please review this area carefully for instructions.

Medical History and Current Medical Conditions

Condition	Effective Date	Age	Grade	Comment	
Allergy	06/04/2006	1	0	Peanut Allergy	No Longer Applies

Save

Additional Conditions
Please Check All That Apply

☐ Allergy-requires EpiPen	☐ Frequent back pain	☐ Leg Pains
☐ Bee/Stings	☐ Frequent nose bleeds	☐ Migraines
☐ Asthma	☐ Frequent stomach aches	☐ Medication
☐ Asthma-carries inhaler	☐ Frequent sore throats	☐ Menstrual
☐ Behavioral Health	☐ Heart murmur	☐ Operations
☐ Bone/Joint	☐ HyperTension	☐ Other
☐ Cancer	☐ Hypervent	☐ Phy/Condition
☐ Diabetes	☐ Hear/Fail	☐ Recent injury
☐ Drain/Ear	☐ Hear/Loss	☐ Vision Prob
☐ Epilepsy/Seizures	☐ Heart problem	☐ Glasses
☐ Frequent headaches	☐ Kidney/Bladder	☐ none listed

How to Review and Print ⑤ Documents

2019-2020 LUHSD School Site

Dashboard | Student Info | Attendance | Grades

← Ima Student ⌄ →

Please review this area carefully for instructions.

- ✓ Family Information
- ✓ Student
- ✓ Contacts
- ✓ Medical History
- ⑤ Documents
- ⑥ Authorizations
- ⑦ Final Data Confirmation

Confirm and Continue

10. Download and review all applicable documents on the ⑤ Documents tab. Select a document by clicking the document name/description.

All documents marked *Required must be downloaded.

Documents

📕 Pictures
Photos will be taken at walk through.

📕 Technology Acceptable Use Agreement for Students   *Required
Please read the attached Acceptable User Agreement for technology. LUHSD reserves the right to modify the terms and conditions of this document at any time. Students and parents/guardians must accept user agreement before having access to district technology. Ability to "accept" or "deny" privilege will be accessible at a future point of this confirmation process. Download/Print document to retain for your records.

☐ I have read the required document.

📕 Residency Verification Information
Documents required for residency verification.

📕 LUHSD 2019-20 Annual Notification to Parents and Guardians   *Required
Please review the English version of "Annual Notification to Parents and Guardians." Acknowledgement of reading will be accessible at a future point of this process. Download/Print document to retain for your records.

How to Review and Confirm ⑥ Authorizations

11. Read through each item on the ⑥ Authorizations tab. Select either ☐Allow ☐Deny "Allow" or "Deny" for each item. Click **Save** and then Confirm and Continue

How to Finish and Submit and Print New Emergency Card

12. When you reach

7 Final Data Confirmation

click Finish and Submit

Finish and Submit

---

13. Click

Print New Emergency Card

How to View and Print Emergency Card

14. Click **View Report**

15. A new window will open displaying the student's emergency card. Print this card and bring it to walk-thru.

How to Get Help with Data Confirmation

Freedom High School:
Shirley Barton
bartons@luhsd.net
Ext. 3008

Heritage High School:
CJ Behling
behlingc@luhsd.net
Ext. 6008

Liberty High School:
Jessica Crump
Crumpj@luhsd.net
Ext. 5211